

ARP-HCY Sprint: Timeline At a Glance



NOW

Actions to take between now and September 30th, 2024:

- Review your available ARP-HCY balance, as well as the timeline for specific activities below.
- Make a plan to obligate all ARP-HCY funds by September 30, 2024. (Get more ideas on [our Quick Spending and Cost Guide](#).)
- If your ARP-HCY spending plan requires a budget amendment, submit the amendment as soon as possible.
- Reach out to your state coordinator to find out if your state is applying for extended liquidation, and if so, what your LEA needs to do to be included.
- If your state is not applying for extended liquidation, find out if the state has imposed a liquidation deadline that is earlier than January 2025.
- If you have a contract for services in place, consider amending the contract(s) to extend services throughout the liquidation period.



9/30/24

Obligation Date

ARP-HCY funds must be obligated. Obligation means a binding written commitment has been made to obtain services, work, or products (i.e. an executed contract or purchase order).



What kinds of contracted services may continue after September 30, 2024 and last until the end of the liquidation period, if the contract is executed by September 30, 2024?

(Read the fine print here.)

- Transportation, for example: contracts with third-party transportation providers.
- Staffing capacity at community-based organizations to provide wraparound services and support educational needs.
- After-school programming, such as contracts with community partners such as the YMCA or Boys and Girls Clubs, after school tutoring or homework assistance.
- Training and professional development
- Subscriptions and licenses
- Cell phone services
- Short-term housing placement services that are provided through a contract with a community-based organization or another LEA.



1/28/25

Liquidation Date

ARP-HCY funds must be liquidated (i.e. spent, or all receipts of purchase reimbursed), unless:

1. The state or LEA has issued an earlier liquidation deadline; or
2. The state applies to the U.S. Department of Education (ED) and is approved for "extended liquidation," in which case the deadline to liquidate ARP-HCY funds is March 30, 2026.

States commonly set a drawdown deadline of a month or two earlier than the Federal deadline.



BEYOND 2025

(Note: these items may be used after the liquidation period, even if your state does not apply for extended liquidation. The amount purchased in advance by 9/30/2024 should be based on recent data on the number of homeless students, including recent or anticipated increases in identification, needs and costs, etc.

Read [the fine print here.](#)



What kinds of contracts, activities, and services may not continue after September 30, 2024?

(Read [the fine print here.](#))

- SEA and LEA staff salaries may not be drawn down during the liquidation period. However, contracted services, including contractor salaries, may be provided during the liquidation period, and while awaiting liquidation extension approval. In addition, an SEA or LEA may contract with another LEA to provide services past 9/30/2024.
- ARP-HCY funds may not be used for travel expenses - airfare and lodging - after 9/30/2024. However, ARP-HCY funds may be used to pay conference registration fees for conferences that occur after 9/30/2024.
- An SEA or LEA may not contract with a motel to prepay rooms after 9/30/24, because under 34 CFR 76.707(g), funds for rental of real or personal property are not obligated until the property is used. However, as mentioned above, an SEA or LEA may contract with a community-based organization or another LEA to provide short-term housing placement services (e.g., placement of students in hotel/motel rooms) for students experiencing homelessness during the liquidation period if a binding written commitment is signed by 9/30/24. Services could continue during the liquidation period, because the contract is for the provision of services.

What kinds of items may be used or distributed after the liquidation period, if they are purchased by September 30, 2024?

- Store cards/pre-paid debit cards
- Gas cards
- Bus tickets
- Laundry tokens
- Supplies, for example: hygiene products, laundry detergent, school supplies, shoes, articles of clothing or undergarments, feminine hygiene products, seasonal gear like coats and boots, snacks, needed items for school breaks such as social-emotional learning tools, items for upcoming holiday-break support, small appliances, bedding, diapers, baby formula, etc.
- Equipment, for example: vehicles (for school district use); cell phones, internet hotspots, chromebooks, etc.