PARTNERSHIP AGREEMENT

MEMORANDUM OF UNDERSTANDING

San Bernardino City Unified School District - Specialized Programs

AND

Catholic Charities San Bernardino & Riverside Counties

This Memorandum of Understanding (MOU) represents a collaborative partnership between Catholic Charities and the San Bernardino City Unified School District Specialized Programs - through the American Rescue Plan 1 - Homeless Children and Youth Programs.

1. TERM OF AGREEMENT

The term of this agreement shall be from January 1, 2023, through June 30, 2023 (6 months).

2. PURPOSE

The purpose of this agreement is to initiate a Homeless Children and Youth Program that will deliver services to families with children who are at greater risk of eviction and becoming homeless; as well as those with even greater hardships. The program will identify homeless children and youth as well as provide wraparound services to address our local homeless crisis which has worsened during the pandemic. For instance, families experiencing homelessness are highly vulnerable to COVID-19 transmission illness, because of these challenges they don't have access to basic hygiene, such as water, soap sanitizer, being able to bath, wash clothes, and eat a balanced meal. Providing homeless prevention wraparound services will enable children and youth to attend school and participate fully in school activities.

3. SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT - SPECIALIZED PROGRAMS: AMERICAN RESCUE PLAN 1 - HOMELESS CHILDREN AND YOUTH PROGRAM

   RESPONSIBILITIES

The San Bernardino City Unified School District - Specialized Programs will initiate a funding model through the American Rescue Plan 1 -Homeless Children and Youth Program funding model for direct client assistance provided by Catholic Charities to families that include school district children experiencing homelessness and/or basic needs hardships.

The project period: January 1, 2023, to June 30, 2023 (6 months). The project total is $89,000 covering 6 months. The SBCUSD will receive monthly invoices from Catholic Charities for reimbursement for services provided in the previous month to eligible SBCUSD students/families based on the following project budget:
### Program Budget

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>Number of Families/Student Assisted</th>
<th>Approximate Amount Per. Family/Student</th>
<th>Total</th>
<th>Avg. Monthly</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Assistance - Homeless prevention, motel/shelter, food, &amp; basic needs</td>
<td>34</td>
<td>$2,000</td>
<td>$68,000</td>
<td>$11,333</td>
<td>$68,000</td>
</tr>
<tr>
<td>Caseworker (.5 FTE) to provide client intake and assessment of wraparound services</td>
<td>34</td>
<td>$618</td>
<td>$21,000</td>
<td>$3,500</td>
<td>$21,000</td>
</tr>
</tbody>
</table>

|               | 34 | $2,618 | $89,000 | $14,833 | $89,000 |

The SBCUSD will provide Catholic Charities monthly reimbursement for services provided to students/families enrolled in the San Bernardino City Unified School District based on expenses incurred during the month.

The San Bernardino City Unified School District - Specialized Programs will recognize and respect the autonomy of Catholic Charities to determine eligibility and validity of the need for services. Each case will be evaluated on a case-by-case basis and services provided accordingly.

The San Bernardino City Unified School District will respect Catholic Charities' confidentiality policies, procedures, and record-keeping while providing direct client services.

### 4. CATHOLIC CHARITIES RESPONSIBILITIES:

Catholic Charities will accept San Bernardino City Unified School District - Specialized Program-Homeless Children and Youth Program referrals and evaluate them for assistance accordingly. Non-referred SBCUSD families with identified needs that are consistent with the Homeless Children and Youth Program will also be evaluated for services. Catholic Charities will provide direct services for a minimum of 30 student families.
Catholic Charities will designate the following staff as liaison point of contact:

Berenice Rodarte - Case Worker (909) 388-1239 ext. 102 or, brodarte@ccsbriv.org
Araceli Santa Cruz - Case Worker (909) 388-1239 ext. 103 or, asantacruz@ccsbriv.org
Raquel Welsh-Walker - Case Worker (909) 388-1239 ext. 108 or, rwelsh@ccsbriv.org
Juana Arangure – Case Worker (909) 388-1239 ext. 105 or, jarangure@ccsbriv.org

The project will be administered at Catholic Charities 1859 Western Avenue, San Bernardino, CA 92411. Monday thru Friday 8:30 a.m. to 3:00 p.m. Supervisor: Mr. Leif Ozier, lozier@ccsbriv.org.

Catholic Charities staff will engage service recipients in a complete intake process. The intake process includes verifying identification, income sources, children info (school ID #), collection of documentation i.e. medical or disability info; rental agreement, eviction notice, utility bills/disconnection notices, food, clothing, legal referrals, advocacy, and making resource referrals as necessary. Services may include Short-Term Housing Temporary Motel Vouchers (up to 2 weeks) - for families with children who are literally homeless. Various wraparound services including transportation assistance (gas cards, local bus passes); CalFresh and Medi-Cal enrollment; housing navigation services; food & utility assistance, or other key services may also be provided to eligible families as necessary to increase their stability.

Catholic Charities will provide a monthly expenditure and demographic report to San Bernardino City Unified School District - Specialized Program designee for reimbursement.

5. Indemnification

San Bernardino City Unified School District- Specialized Programs agrees to indemnify, defend and hold harmless Catholic Charities and its authorized officers, employee’s agents, and volunteers from any and all claims, actions, losses, damages, and/or liability arising out of this MOU from any cause whatsoever, including acts, errors or omissions of any person and for any costs or expenses incurred by Catholic Charities on account of any claim, therefore, except where such indemnification is prohibited by law.

Catholic Charities agrees to indemnify and hold harmless San Bernardino City Unified School District and its officers, employees, agents, and volunteers from all liabilities for injury to persons and damages to property arising out of any negligent acts or omissions of Catholic Charities officers, employees, agents or volunteers in connection with this MOU, except where indemnification is prohibited by law.

Catholic Charities staff designated to work within this MOU are employees of Catholic Charities and thereby are covered by Catholic Charities Worker’s Compensation Plan. Services will be provided at Catholic Charities and not provided on school district property. Catholic Charities staff have been fingerprinted upon employment. Staff will not have contact with any student at any time without parent/guardian present.
TERMINATION OF THE AGREEMENT

Each partner (the San Bernardino City Unified School District-Specialized Programs and Catholic Charities) retains the right to withdraw from this agreement upon providing a 45-day notice to terminate.

6. NOTICES

All notices, correspondence required by this agreement shall be addressed to:

San Bernardino City Unified School District
777 N 'F' St
San Bernardino, CA 92410

Catholic Charities
1450 N 'D' St
San Bernardino, CA 92405

7. ENTIRE AGREEMENT

This MOU constitutes (4) pages the entire agreement between the parties hereto with respect to the subject matter hereof. Accordingly, Catholic Charities agrees to operate within these guidelines, as does the San Bernardino City Unified School District - Specialized Programs. The signers below agree, on behalf of the organizations, to the terms described herein, there are no other binding written or oral agreements. This document constitutes the entire agreement between the parties hereto.

San Bernardino City Unified School District
Specialized Programs

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Catholic Charities
San Bernardino & Riverside Counties

Ken F. Sawa, MSW, LCSW
CEO/Executive Vice President

10/28/2022

Date

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Date